



TITLE OF POSITION:

Community Partnerships Manager

DATE POSITION AVAILABLE:

April 2, 2018

SALARY:

Commensurate with education and experience. Employees also enjoy a generous benefits package including health benefits, paid time off, and education benefits for employees and qualified dependents.

RESPONSIBILITIES:

The Community Partnerships Manager works to cultivate and maintain strong community-based relationships between Ohio University and community colleges, school districts, college access organizations, and individuals who promote access to higher education. The Community Partnerships Manager works under the direction of the Senior Manager, Community Partnerships, and in collaboration with Undergraduate Admissions recruitment team to ensure comprehensive and thorough service to constituents.

For full description of responsibilities, see the position posting at <http://www.ohiouniversityjobs.com>

QUALIFICATIONS:

Master's degree. Minimum of 3-5 years of work related experience. Knowledge of the Statements and Principles of Good Practice of the National Association for College Admission Counseling. Understanding of State of Ohio Transferability Guidelines, recruitment and admissions standards, Articulation and Transfer Clearinghouse policies, university transfer credit policy, University System of Ohio policies. Broad perspective on the university, curricula, statewide practices, transfer credit practices within higher education and familiarity with accreditation standards. Ability to articulate university mission and message to each constituent group in unique fashion.

Ability to analyze trends and disseminate information from community college partners across campus community. Must hold valid driver's license and have the ability to travel independently overnight. Successful candidates must pass a comprehensive background check (including criminal), university judiciary review, and driving record audit.

APPLY AT:

Position will remain open until filled; for full consideration apply by March 11, 2018 at www.ohiouniversityjobs.com and be prepared to attach required documents. For references, please include names and current contact information of three professional references. References will be used with discretion late in the process. Successful candidates must pass a comprehensive background check (including criminal), university judiciary review, and driving record audit.

Ohio University is committed to creating a respectful and inclusive educational and workplace environment. Ohio University is an equal access/equal opportunity and affirmative action employer with a strong commitment to building and maintaining a diverse workforce. Women, persons of color, persons with disabilities, and veterans are encouraged to apply. Ohio University is a member of the OH/Western PA/WV Higher Education Recruitment Consortium. www.ohwpawvherc.org.